

1. General

Purpose The purpose of this work instruction is to...
Scope This work instruction applies to...

Definitions Term 1 Definition 1
Term 2 Definition 2

Responsibility Quality Manager Maintain this work instruction and ensures that it is appropriately followed.
Test Personnel Follow this work instruction. Request assistance if needed.

2. Work instruction

- 2.1. Step 1....
2.1.1. Sub step...
2.1.2. Sub step...

3. Authorization

3.1. This work instruction has been reviewed and determined to conform with the requirements of ISO 17025, this laboratory's accrediting body, and the requirements of the ISO 17025 Management System. This work instruction is authorized for use.

Date of Authorization:

[select a date]

Authorizer's Name:

Authorizer's Signature:

[input authorizer's name]

4. Change Control

Table with 4 columns: Version, Rev. Date, Change Control Comments, Revised by: (author's name). Row 1: 1, 01.01.2018, Created new document.